**FRIENDS OF THE FLITCH GREEN ACADEMY**

**Meeting Held at 51 Hallett Road**

**On Thursday 21st April 2016**

**Minutes**

**Present:**

Jenny Collom Sarah Rider

Emma Twilley Sarah Tuck

Sarah Boreham Victoria Cripps

Sara Sexton

1. **Apologies for absence**

Nathan Lowe , Chris Earle, Sheena Kendall

1. **Financial Update**
Savings account £4599.95, current account £3735.79.

 \* £80 in from Lotto.

 \* £500 in from Uttlesford Council (towards noticeboard)

 \* £30 refund from Tesco

 \* Payment of £31.20 for Feb lotto

 \* Payment of £32 for March lotto

 \* Payment of £578 for alcohol for Luau

 \* Payment of £1318.75 for Southend Adventure Island tickets

 Pending

* Payment of £76.38 for SS for prosecco and bins
* Payment of £30.80 for Dec lotto
* Payment of £1182.17 for Harper Collins books
* £136 for Southend bands income
* £65 for previous cake stall
* £35 for cider sold off
1. **Outstanding items from last minutes**

Winner has been picked – all entries to be displayed in the noticeboard. Action ET

Assembly for whole school on May 27th for winner to be announced, prize to be presented to winner and token gift for all runners up. Action NL

Noticeboard to be unveiled at 3pm on May 27th in front of parents. Action SB to check this is possible, SS to email parents if it is.

SK to look into other ‘bag2school’ companies. Action SK

A

***44. FGA Update***

Netball Kit – JC to confirm that Sonic removals will sponsor netball team. Action – JC

Quiet playground area – donation possibly being made by Bloor Homes. Action NL to confirm

Action SS to speak to NL to see if a shed can also be included.

Ongoing plans for improving the reception playground.

Defibrillator – ST found good offers from NHS, SB to look into it. ET to create caterpillar for noticeboard to show fundraising. Create a fundraising page on Crowdfunding to see if parents donate, that way we also benefit from Gift Aid. Action ET, SB

 ***5. FFG Update***

Cake Stall: Next cake stall to be held by the whole school on May 27th.

Crazy hair day – organized for Friday May 27th in exchange for £1.

SS to email parents regarding both of these events to raise money for the defibrilator. Action – SS

Ronnie Buckingham psychic evening – 16th June. Tickets selling well.

New intake evening May 3rd – ST to provide pencil sets for new intake. FFG will invite them to the Luau and future events and promote lotto. Photos to be taken and displayed on the night – Action FFG & SB

Family Luau - 22nd July: FFG to run toot stall, door, bar, inflatable slide/castle.

SS to double check bookings of outside suppliers and ask Bloor if we can borrow their fencing. SS to share event on Flitch Green community FB page and email poster to parents. Action SS

 Confirm if it is possible to get some floodlights to light up field - Action CE

 JC and ET to create invites for year 6. Action JC/ET

 ET to order sale or return wine. Action ET

SS and JC to create letters regarding Chair and Secretary roles that are up for renewal to go out in book bags. Action SS & JC

ET to post of Flitch Green FB page offering the discounted Southend Wristbands. JC to put Southend poster on door by Academy office. Action ET/JC

Lotto promotion. SB to find out what info is going into welcome pack for new parents. Lotto forms to go on the tables at quiz night and staff room. Action SB/ET

  ***6. Lotto Draw***

April winner TS - (74) £32 - Action ET

 ***7. Next Meeting Actions***

 Promoting Lotto to residence of Flitch Green – possible leaflet drop

 NL to provide plans for current allotment plot (power cable).

 Vacancies of Chair & Secretary - 2 year turn

 Review Cake Stall

 Luau

 Update on all actions

 ***8. Date and time of next meetings***

 Thursday May 19th 8pm

 Thursday June 23rd 8pm